

# FOOTHILL HIGHLAND HOMEOWNER'S ASSOCIATION

## Architectural Request Application Forms

The following needs to be completed in order to submit the enclosed Architectural Approval Form:

1. Fill out and sign the enclosed Architectural Approval Form in its' entirety.
2. **Return two (2) completed applications and two (2) sets of plans to:**

Foothill Highland  
c/o Meridian Property Group  
PO Box 869  
Rancho Cucamonga CA 91729

**OR**

Drop off at:  
10722 Arrow Route, Suite 500, Rancho Cucamonga CA 91730

**OR**

Email to:

[haley@meridianpropertygroup.net](mailto:haley@meridianpropertygroup.net) and [scott@meridianpropertygroup.net](mailto:scott@meridianpropertygroup.net)

3. **Please include all dimensions, plans, height, color, drainage, photos, and other information. The application will be returned as incomplete if the lack of proper information or signature(s) is not provided.**

- 
- Meridian Property Group will forward your application to the Association's Architectural Committee/Board of Directors for action.
  - The response time per the Association's CC&R's is sixty (60) days (usually only takes thirty (30) days) to process and reply to the homeowner. **Work cannot begin until the Architectural Committee/Board of Directors has approved the application and returned it as approved.**
  - If a homeowner does not seek the Architectural Committees' approval, the Association has certain rights specified in the CC&R's to take action against the homeowner. The homeowner is advised to review the CC&R's pertaining to the rights of the Association regarding lot improvements.
  - As a homeowner, you have the right to appeal the Architectural Committee's decision.
  - Final product may be inspected for conformity according to the application submitted. The application agrees to allow the Association and/or Architectural Committee access for such inspection.
  - Any improvements or addition, structural in nature, i.e. patio cover, spa, electrical, etc., may require a separate application to the appropriate city and/or county agencies to obtain building permits. **It is the responsibility of the homeowner to obtain all necessary approvals, including building permits, etc.**

If you have any questions, please contact management at the phone number below.

Professionally Managed by Meridian Property Group  
Office Address: 10722 Arrow Route, Suite 500, Rancho Cucamonga CA 91730  
Mailing Address: PO Box 869 Rancho Cucamonga CA 91729  
(O) 909.941.0201  
(F) 909.481.6128

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## Architectural Approval Form

Homeowner Name (Please Print): \_\_\_\_\_

Address: \_\_\_\_\_

Mobile Phone: (\_\_\_\_) \_\_\_\_\_ Other Phone: (\_\_\_\_) \_\_\_\_\_

Proposed Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Purpose of Submittal:  Front Door  Security Door  Porch Light  
 Windows  Garage Door  Satellite/Cable  Other

Description of Improvement/Alteration (Attach additional documentation if more space is needed):  
\_\_\_\_\_  
\_\_\_\_\_

I UNDERSTAND AND AGREE THAT no work on this request shall commence until written approval has been granted by the Architectural Committee. I agree to complete all improvements and maintain my lot in accordance with my approved plans and the CC&R's of the Association. I am also aware that my improvement or addition may require a separate application to the appropriate city/county agency to obtain proper permits and that it is my responsibility to obtain such permits, inspections, approvals, etc.

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

.....  
**FOR ARCHITECTURAL COMMITTEE USE ONLY:**

- APPROVED (SUBJECT TO COMMENTS BELOW, IF ANY)  DISAPPROVED (SEE COMMENTS BELOW, IF ANY)  
 FURTHER INFORMATION REQUIRED (SEE COMMENTS AND/OR CORRECTIONS BELOW)

COMMITTEE/BOARD MEMBERS COMMENTS OR CORRECTIONS (SEE ATTACHED DOCUMENT(S) FOR ADDITIONAL COMMENTS OR CORRECTIONS, IF APPLICABLE):  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Architectural Committee/Board Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Architectural Committee/Board Member Signature

\_\_\_\_\_  
Date

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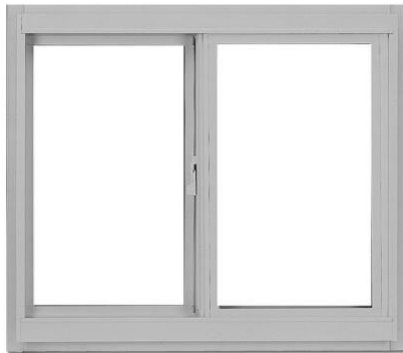
Approved Architectural Improvements  
*Please keep this for your reference*

**Doorbell:** Ring Products (please circle which product you wish to purchase)



For any other Wi-fi doorbell product, please submit a photo with your application for approval.

**Windows and Patio Sliding Doors:** Double pane, sliding window/door with no grid



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**Front Doors:** The picture below represents the TYPE of door approved by the Board of Directors, not the color.  
Contact Management for front door paint colors.



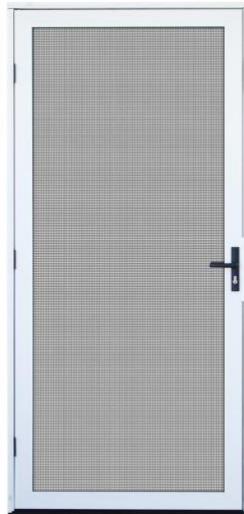
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**Front Door Security Screens:** Option 1 (Single Retractable Screen Door with White Frame. Available at Classic Home Improvement Products: <https://www.chiproducts.com/residential/retractable-screen-doors/>)



**Front Door Security Screens:** Option 2 (WHITE surface mount ultimate security screen door with Meshtec screen and lock. Inside or outside mount. Available at Home Depot or any licensed, private contractor. Not available at Lowe's.)



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## **Window Coverings:** Option 1 (Shutters - White or Dark Brown Only)



## **Window Coverings:** Option 2 (2-inch Blinds - White or Dark Brown Only)



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**Patio Gate Vinyl Lattice Cover:** Black Only. Lattice may not extend past the top of the gate and must be attached to the inside of the gate only.



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